

Data Protection Policy

Little Footsteps Hub™ – Data Protection Policy

Effective Date: May 2025

1. Purpose

To ensure personal data is handled lawfully, fairly, and transparently.

2. Principles

- Lawfulness, fairness, transparency
- Purpose limitation
- Data minimisation
- Accuracy
- Storage limitation
- Integrity and confidentiality
- Accountability

3. Subject Access Requests

Individuals may request access to their data. We respond within 30 days.

4. Data Breach Protocol

Any breach is reported to the ICO within 72 hours if required.